

THE CONSTITUTION OF THE BRITISH ASSOCIATION FOR JAPANESE STUDIES

Name

1. The Name of the Association shall be "The British Association for Japanese Studies".

Objective

2. The Objective of the Association shall be to promote the study of Japan both in the United Kingdom and internationally, in particular by stimulating teaching and research. The Association does not seek to make financial profit.

Membership

3. The Association shall consist of Ordinary Members, Corporate Members, Honorary Members, and Fellows Emeriti.

3.1 Ordinary Members shall be any individuals who support the Objective of the Association; they shall be admitted to membership on payment of the annual subscription; they shall have the right to vote at any General Meeting of the Association.

3.2 Corporate Members shall be organizations which desire to support the Objective of the Association and shall be admitted on such terms as are laid down by the Association from time to time. Each Corporate Member represented shall be entitled to one vote at any General Meeting of the Association.

3.3 The Council may elect Honorary Members and Fellows Emeriti in recognition of an eminent contribution to the Objective of the Association. They may attend General Meetings of the Association and shall have the right to address such Meetings. They shall not form part of the quorum for such Meetings and have no voting rights. Ordinary Members and Corporate Members may submit suggestions for nomination to the Council at any time. The Council shall inform the Membership of the election of Honorary members and Fellows Emeriti.

Subscriptions

4. The conditions for the payment of Subscriptions shall be laid down at a General Meeting of the Association.

Resignation

5. A member may at any time resign from the Association by notifying the Secretary in writing. Resigning members shall be liable for any subscription due at the time of resignation.

The Council: Its Composition and Election

6. The affairs of the Association shall be managed by a Council, consisting of:
 - * a President, an Honorary Secretary, and an Honorary Treasurer ("The Officers");
 - * the Immediate Past President (*ex officio*);
 - * no more than three Elected Members, who shall be elected at the AGM;
 - * the Senior Editor of the Japan Forum (*ex officio*);
 - * a representative from the BAJS Secretariat (*ex officio*);
 - * Co-opted Members, who shall be individuals or representatives of organizations in sympathy with the Objective of the Association.

Co-opted Members are not eligible to vote on Council matters. Four members of the Council (at least two of whom shall be officers) shall form a quorum. Co-opted Members shall not form part of the quorum. At least two Council members from amongst the Officers and the Immediate Past President shall be obliged to attend any General Meeting of the Association; they shall form part of the quorum for such a Meeting.

7. The Officers and elected members of the Council shall be members of the Association and shall be elected at the Annual General Meeting by the ordinary and corporate members of the Association. The President's term of office shall be three years. The terms of office of other members of the Council shall be two years. No person shall serve on the Council for more than four consecutive years, except that the progress of a President to the position of Immediate Past President shall not be interrupted. Exceptions to these provisions require the consent of a General Meeting of the Association.

8. The Council shall have the authority to fill any mid-term vacancy within its ranks and shall inform the Membership of any such appointment. For the purpose of Article 7 such periods of service shall not be counted.

General Meetings

9. The General Meeting is the prime organ of the Association, in which resolutions concerning the Association's composition and activities are made binding. The Membership shall be given adequate notice of a General Meeting and all *bona fide* Members shall have the right to suggest items for the agenda of such a meeting. The agenda shall also provide the opportunity for any other competent business to be dealt with at the Meeting. Any motion proposed at a General Meeting shall be adopted if approved by a majority of the enfranchised Members present.

Annual General Meetings

10. An Annual General Meeting shall be held at intervals of approximately twelve months, the date and place being determined by the Council, to consider an agenda prepared by the Council and to transact any other business of which notice has been given in writing to the Secretary. The Membership shall be informed of all pertinent details of the AGM in good time. The quorum shall consist of fifteen enfranchised Members.

Extraordinary General Meetings

11. Ten or more members of the Association may at any time call an Extraordinary General Meeting by giving notice in writing to the Secretary, stating the motion or motions to be brought forward. An Extraordinary General Meeting shall be held within six weeks of receipt of such notice by the Secretary. Not less than four weeks' notice of an Extraordinary General Meeting shall be given. The notice of the meeting shall state the business to be transacted. No business other than that specified in the notice shall be transacted at such a meeting, at which twenty-one members shall form a quorum.

Changes to this Constitution

12. Changes to the Constitution may only be effected by a postal ballot of all enfranchised Members. Such changes require the approval of a two-thirds majority of those returning properly completed ballot papers by the stated deadline.

13. If fully approved, this Constitution shall come into effect on 1st November 2002

Glenn Hook
PRESIDENT
April 2002