THE CONSTITUTION OF

THE BRITISH ASSOCIATION FOR JAPANESE STUDIES

**Name**

1. The Name of the Association shall be "The British Association for Japanese Studies".

**Objective**

2. The Objective of the Association shall be to promote the study of Japan both in the United Kingdom and internationally, in particular by stimulating teaching and research. The Association does not seek to make financial profit.

**Membership**

3. The Association shall consist of Ordinary Members, Corporate Members, Honorary Members, and Emeriti Fellows.

3.1 Ordinary Members shall be any individuals who support the Objective of the Association; they shall be admitted to membership on payment of the annual subscription; they shall have the right to vote at any General Meeting of the Association.

 3.2 Corporate Members shall be organizations which desire to support the Objective of the Association and shall be admitted on such terms as are laid down by the Association from time to time. Each Corporate Member shall be entitled to one vote at any General Meeting of the Association.

 3.3 The Council may elect Honorary Members and Emeriti Fellows in recognition of an eminent contribution to the Objective of the Association. They may attend General Meetings of the Association and shall have the right to address such Meetings. They shall not form part of the quorum for such Meetings and have no voting rights unless they also have a paid membership. Ordinary Members and Corporate Members may submit suggestions for nomination of Honorary Members and Emeriti Fellows to the Council at any time. The Council shall inform the Membership of the election of Honorary members and Emeriti Fellows.

**Subscriptions**

4. The conditions for the payment of Subscriptions shall be laid down at a General Meeting of the Association.

**Resignation**

5. A member wanting to resign from the Association should notify the Executive Secretary in writing. Resigning members shall be liable for any costs due at the time of resignation. Their membership will end at the end of the period they have paid membership for. No reimbursement will be provided for time remaining on the membership.

**The Council: Its Composition and Election**

6. The affairs of the Association shall be managed by a Council, consisting of:

 \* a President,

 \* an Honorary Secretary,

 \* an Honorary Treasurer,

 \* at least one, but no more than three, Elected Members, who shall be elected at the AGM,

 \* the Senior Editor of the Japan Forum (*ex officio*),

 \* the Executive Secretary (*ex officio*),

\* Chair of the Japan Research Centre, SOAS University of London, where BAJS is based (*ex officio*)

 \* Director of the BAJS Japan Chapter

\* no more than four Co-opted Members. Co-opted Members may include the immediate Past President, immediate past Honorary Secretary and the immediate past Honorary Treasurer in situations where continued input on particular activities is required. Post-graduate and post-doctoral members of BAJS may also be Co-opted Members of Council. Co-opted members may also be individuals or representatives of organizations in sympathy with the Objective of the Association. Co-opted Members who are members of BAJS are eligible to vote on Council matters, but post-graduate and post-doctoral co-opted members may not vote on items related to post-graduate or post-doctoral funding schemes established by BAJS.

Three members of the Council shall form a quorum. At least two Council members from the President, Executive Secretary, Honorary Secretary and Honorary Treasurer shall normally be obliged to attend any General Meeting of the Association; they shall form part of the quorum for such a Meeting.

7. The President, Honorary Secretary, Honorary Treasurer, and elected members of the Council shall be ordinary members of the Association and shall be elected at the Annual General Meeting by the ordinary and corporate members of the Association. The term of office for the President and the Director of the BAJS Japan Chapter shall be three years. The terms of office of other elected members of the Council shall be two years. No person shall serve on the Council for more than two consecutive terms in the same role. Co-opted members may not serve more than two years. Exceptions to these provisions require the consent of a General Meeting of the Association.

8. The Council shall have the authority to fill any mid-term vacancy within its ranks and shall inform the Membership of any such appointment. For the purpose of Article 7 such periods of service shall not be counted.

**Annual General Meetings**

9. The Annual General Meeting is the prime organ of the Association, in which resolutions concerning the Association's composition and activities are made binding.

 9.1 An Annual General Meeting shall be held at intervals of approximately twelve months, the date and place being determined by the Council, to consider an agenda prepared by the Council and to transact any other business of which notice has been given in writing to the Executive Secretary.

 9.2 The Membership shall be given adequate notice of a General Meeting and all *bona fide* Members shall have the right to suggest items for the agenda of such a meeting. The agenda shall also provide the opportunity for any other competent business to be dealt with at the Meeting.

 9.3 The quorum shall consist of fifteen enfranchised Members.

 9.4 Any motion, other than those related to revisions to the Constitution, proposed at the Annual General Meeting shall be adopted if approved by a majority of the enfranchised Members present, with each corporate member represented being entitled to one vote.

**Extraordinary General Meetings**

10. Ten or more members of the Association may at any time call an Extraordinary General Meeting by giving notice in writing to the Executive Secretary, stating the motions to be brought forward. An Extraordinary General Meeting shall be held within six weeks of receipt of such notice. Not less than four weeks’ notice of an Extraordinary General Meeting shall be given. The notice of the meeting shall state the business to be transacted. No business other than that specified in the notice shall be transacted at such a meeting, at which twenty-one members shall form a quorum and where at least two of the President, Executive Secretary, Honorary Secretary and Honorary Treasurer should normally be present.

**Changes to this Constitution**

11. Changes to the Constitution may only be effected by a ballot of all enfranchised Members. Members should have at least two weeks to read through the proposed change. Changes to the Constitution require the approval of a two-thirds majority of those submitting an eligible vote.

12. If fully approved, this Constitution shall come into effect on 1st May 2019.

Christopher Hood

President

January 2019